



State of Louisiana
Office of the Governor

Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JJDP ADVISORY BOARD
MINUTES

Marriott Baton Rouge
5500 Hilton Ave.
Baton Rouge, LA 70808-2522

November 13, 2013
10:00 a.m.

CALL TO ORDER

Chairman William "Bill" Landry called the meeting to order at 10:00 a.m.

The following Board Members were present: Dr. John Ryals, Jr., proxy for David Burton, Roy Juncker, Jr., proxy for Julie Calzone, Curtis Hooks, proxy for Ted Cox, ViEve Martin-Kohrs, proxy for Claire Daly, Julio Galan, proxy for Alberto Galan, Julio Galan, Jim Garvey, Curtis Hooks, Roy Juncker, Jr., William "Bill" Landry, Dr. Mary Livers, ViEve Martin-Kohrs, Dana Menard, Joshua Muller, and Dr. John Ryals, Jr.

Louisiana Commission on Law Enforcement staff present was: Joseph "Joey" Watson, *Executive Director*, Robert Mehrtens, *Deputy Director*, Katherine Guidry, *Federal Programs Section Manager*, Kimberly Lax, *JABG Program Manager*, Carle Jackson, *Criminal Justice Policy Advisor*, Martha Addison, *Contracts/Grants Reviewer*, and Roxanne Langston, *Administrative Assistant*.

The following District Directors were present: Jeremy Edwards, *Northwest and Red River Delta Law Enforcement*; Marky Tucker, *North Delta Law Enforcement Planning District, Inc.*; Amanda Bourque, *Evangeline Law Enforcement Council, Inc.*; Drusilla Merrick, proxy for Wanda Johnson, *Capital District Law Enforcement*; Bonnie Vaughn, *Southwest District Law Enforcement Planning District*; Ronald Lampard and Helmer Magnuson, *Metropolitan/Jefferson Parish Criminal Justice Coordination*, and Maria-Kay Chetta, *City of New Orleans Office of Criminal Justice Coordination*.

Other guests in attendance were: Brooke Landry, *16th Judicial District Attorney's Office*; Lee Roy Clemons, *26th Judicial District Attorney's Office*; Ben Perkins, *Allen Parish Sheriff's Office*; Doyle Dempsey, *Bossier Parish Sheriff's Office*; Donald W. Collins, *Boyce Police Department*;

Julio Galan, *Family & Youth Counseling Agency, Inc.*; Josh Perry, *Juvenile Regional Services Incorporated, dba Louisiana Center for Children's Rights*; Mike Berry, Attorney, *Liberty Institute*; Ligia Soileau, *Livingston Youth and Family Counseling*, Tracy Dahmer-Farris, *Louisiana Department of Justice*; Maria-Kay Chetta, *City of New Orleans*; Bobbie O'Bryan and Greg Gleason, *Options for Independence*; Tonya R. Norris, *Tangipahoa Parish Sheriff's Office*, and Kathy Bates and Maria Fitzgerald, *Winn Parish Sheriff's Office*.

ROLL CALL

Roll call was taken and a quorum was present.

ADOPTION OF AMENDED AGENDA

Chairman William "Bill" Landry asked for a motion to adopt the amended agenda. Julio Galan made the motion to adopt the amended agenda. Dana Menard seconded the motion. The motion passed without opposition or abstention.

OLD BUSINESS

A. Consideration of September 11, 2013, JJDP Advisory Board Meeting Minutes

Chairman William "Bill" Landry asked for a motion to accept the September 11, 2013 meeting minutes. Roy Juncker, Jr. made the motion to accept the meeting minutes. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

B. Other Old Business

FY 2013 DMC Compliance Letter – Katherine Guidry advised LCLE received notification from the Office of Juvenile Justice and Delinquency Prevention approving the DMC section of the 2013 State Plan. Louisiana is eligible to receive 20% of the 2014 Formula Grant allocation.

NEW BUSINESS

A. Allocations JABG, (Juvenile Accountability Block Grant Fund)

Kimberly Lax presented the following allocations for consideration.

I. FY 2012 JABG Allocations (State Level)

Kimberly Lax presented twenty-two (22) FY 2012 JABG Allocations

1. 3rd Judicial District Attorney's Office, *Truancy Reduction*, \$10,000 (continuation).
2. 4th Judicial District Attorney's Office, *Home Detention*, \$10,000 (continuation).
3. 12th Judicial District Attorney's Office, *Teen Court*, \$10,000 (continuation).
4. 13th Judicial District Attorney's Office, *Court Diversion*, \$10,000 (continuation).

5. 15th Judicial District Attorney's Office, *Teen Court*, \$11,704 (continuation).

With no additional discussion, Julio Galan made a motion to recommend approval of the above 2012 JABG Allocations. Jim Garvey seconded the motion. The motion passed without opposition or abstention.

6. 16th Judicial District Attorney's Office, *Early Intervention Program*, \$10,000 (continuation).
7. 20th Judicial District Attorney's Office, *Safe Schools*, \$10,000, (continuation).
8. 27th Judicial District Attorney's Office, *Informal Adjustment*, \$10,000 (continuation).
9. 29th Judicial District Attorney's Office, *Supervision and Probation*, \$10,000 (continuation).
10. 36th Judicial District Attorney's Office, *Juvenile Prosecutor*, \$11,555 (continuation).

With no additional discussion, Julio Galan made a motion to recommend approval of the above 2012 JABG Allocations. Jim Garvey seconded the motion. The motion passed without opposition.

Claire Daly and ViEve Martin-Kohrs abstained on 16th Judicial District Attorney's Office. David Burton and Dr. John Ryals, Jr. abstained on 36th Judicial District Attorney's Office.

11. Baton Rouge, City of, *Supervision and Probation*, \$27,060 (continuation).
12. Caddo Parish Commission, *Supervision and Probation*, \$10,000 (continuation).
13. Calcasieu Parish Police Jury, *Assessment Center*, \$10,000 (continuation).
14. City of Hammond, *Probation Counseling*, \$10,000 (continuation).
15. Jefferson Parish Council, *Assessment Center*, \$23,350 (continuation).

With no additional discussion, Julio Galan made a motion to recommend approval of the above 2012 JABG Allocations. Jim Garvey seconded the motion. The motion passed without opposition.

Ted Cox and Curtis Hooks abstained on Caddo Parish Commission. Claire Daly and ViEve Martin-Kohrs abstained on Calcasieu Parish Police Jury. David Burton, Julie Calzone, Roy Juncker, Jr., and Dr. John Ryals, Jr., abstained on Jefferson Parish Council.

16. Louisiana Office of Juvenile Justice, *Job Readiness / Skill Retention*, \$58,000 (continuation).
17. Louisiana Department of Justice, *School Safety*, \$28,000 (continuation).
18. Natchitoches Parish Sheriff's Office, *Teen Court*, \$10,000 (continuation).
19. Orleans Parish District Attorney, *Records Management* \$12,991 (continuation).
20. Orleans Parish District Attorney, *Diversions Program*, \$12,991 (continuation).
21. Plaquemine, City of, *Probation Counseling*, \$10,000 (continuation).

22. St. Tammany Parish Government, *Drug Court*, \$12,817 (continuation).

With no further discussion, Julio Galan made the motion to recommend approval of the above 2012 JABG Allocations. Jim Garvey seconded the motion. The motion passed without opposition or abstention

II. FY 2012 Title II (JJDP) Allocation

Kimberly Lax presented one (1) FY 2012 Title II (JJDP Allocation)

District 7, Jefferson CJCC/METLEC

1. 24th Judicial District Attorney's Office, *Diversion Program*, \$28,180 (continuation).

With no additional discussion, Julio Galan made a motion to recommend approval of the above 2012 Title II (JJDP) Allocation for District 7. Dana Menard seconded the motion. The motion passed without opposition. David Burton, Julie Calzone, Roy Juncker, Jr. and Dr. John Ryals, Jr., abstained.

III. FY 2013 Title II (JJDP) Allocations for Districts 1, 2, 3, 4, 5, 6, 7 and 9

Kimberly Lax presented the following allocations for consideration.

District 1, Northwest LEPD, Inc.

1. 'To Be Named', \$20,515.
2. Northwest Law Enforcement Planning District, Inc., *Administrative Funds*, \$250 (continuation).

With no additional discussion, Roy Juncker, Jr. made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 1. Dr. John Ryals, Jr., seconded the motion. The motion passed without opposition or abstention.

District 2, North Delta Law Enforcement Planning District

1. 'To Be Named', \$19,959.
2. North Delta Law Enforcement Planning District, *Administrative Funds*, \$250 (continuation).

With no additional discussion, ViEve Martin-Kohrs made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 2. Joshua Muller seconded the motion. The motion passed without opposition or abstention.

District 3, Red River Delta Law Enforcement Planning District, Inc.

1. 'To Be Named', \$18,050.
2. Red River Delta Law Enforcement Planning District, *Administrative Funds*, \$250 (continuation).

With no additional discussion, Dr. John Ryals, Jr., made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 3. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

District 4, Evangeline Law Enforcement Council, Inc.

1. St. Landry Parish Sheriff's Office, *Counseling Program*, \$19,755 (continuation).
2. Evangeline Law Enforcement Planning Council, *Administrative Funds*, \$250 (continuation).

With no additional discussion, Roy Juncker, Jr., made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 4. Julio Galan seconded the motion. The motion passed without opposition or abstention.

District 5, Capital District Law Enforcement Planning Council, Inc.

1. 'To Be Named', \$29,558.
2. Capital District Law Enforcement Planning Council, *Administrative Funds*, \$250 (continuation).

With no additional discussion, Dr. Mary Livers made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 5. Dr. John Ryals, Jr., seconded the motion. The motion passed without opposition or abstention.

District 6, Southwest District Law Enforcement Planning Council, Inc.

1. Family and Youth Counseling Agency, Inc., *Mental Health Services*, \$19,347 (continuation).
2. Southwest District Law Enforcement Planning Council, *Administrative Funds*, \$250 (continuation).

With no additional discussion, Dr. Mary Livers made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 6. Roy Juncker, Jr., seconded the motion. The motion passed without opposition.

Albert Galan and Julio Galan abstained on Family Youth and Counseling. Claire Daly and ViEve Martin-Kohrs abstained on Southwest District Law Enforcement Planning Council.

District 7, Jefferson CJCC/Metropolitan Law Enforcement Planning District

1. Option for Independence, *Mental Health Services*, \$28,687 (continuation)
2. Jefferson Parish Council, *Administrative Funds*, \$250 (continuation).

With no additional discussion, Jim Garvey made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 7. Dana Menard seconded the motion. The motion passed without opposition. David Burton, Julie

Calzone, Roy Juncker, Jr., and Dr. John Ryals, Jr., abstained on Jefferson Parish Council.

District 9, New Orleans Office of Criminal Justice Coordination

1. "To Be Named", \$29,447.
2. City of New Orleans, *Administrative Funds*, \$250 (continuation).

With no additional discussion, Dr. Mary Livers made a motion to recommend approval of the above 2013 Title II (JJDP) Allocations for District 9. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

B. Increases

- I. FY 2010 Title II (JJDP) Increase, District 1, Northwest Law Enforcement Planning
Kimberly Lax presented the following District 1 Increase for consideration.

1. A10-8-039, 16th Judicial District Attorney's Office, "*Early Intervention Program*". Existing Federal Amount: \$5,149, Federal Increase: \$5,166, Revised Federal Amount: \$10,315; Representative: Brooke Landry

With no additional discussion, Dr. John Ryals, Jr., made a motion to recommend approval of the above FY 2010 JABG Increase for District 1. Curtis Hooks seconded the motion. The motion passed without opposition. Claire Daly and ViEve Martin-Kohrs abstained.

C. Consideration of Applications – JABG, JJDP and/or Title V

DISTRICT 1 – Northwest Law Enforcement Planning District

Jeremy Edwards presented one (1) application for consideration.

1. #1370 (JJDP), Bossier Parish Sheriff's Office, "*Diversion Program*", \$20,152; (new)
Representative: Doyle Dempsey

Dr. John Ryals, Jr., requested Mr. Dempsey to make certain that the application submitted included appropriate law requirements for sight and sound removal of juveniles from adults and jail tours were being followed.

Mr. Dempsey stated that he believed that the revised application had already been submitted, and revisions had been made to the curriculum concerning the sight and sound removal of juveniles from adults and jail tours. Mr. Dempsey said he would verify.

With no additional discussion, Roy Juncker, Jr., made a motion to recommend approval of the above application for District 1, Northwest Law Enforcement

Planning District, with special conditions. Dana Menard seconded the motion. The motion passed without opposition or abstention.

Special Condition – Submit a revised application and curriculum to include the requirements for sight and sound removal of juveniles from the adult jail tours.

DISTRICT 3 – Red River Delta Law Enforcement Planning District, Inc.

Jeremy Edwards presented one (1) application for consideration.

1. #1403 (JJDP), Winn Parish Sheriff's Office, "*School Resource Officers*", \$17,731 (new); Representative: Maria Fitzgerald
Pre-award Costs – September 12, 2013

Dr. John Ryals, Jr., asked Maria Fitzgerald the number of schools and number of days during the week the new SRO position would cover.

Ms. Fitzgerald stated that the position included one day a week each at two schools; a middle school and high school located on the same campus.

Dr. Ryals requested that in keeping with their stated goals and objectives of reducing arrests that the JJDP Advisory Board is provided with a breakdown of statistics between each school, on an annual basis, so that there would be a comparison. Dr. Ryals also asked if it would be possible to spread the coverage over a five-day work period, where there would be some SRO presence on a daily basis. This in turn would be taking a more proactive approach, so that the SRO would have opportunity to meet the kids, help detour issues, and keep the kids in school.

With no additional discussion, Dana Menard made a motion to recommend approval of the above application for District 3, Red River Delta Law Enforcement Planning District, Inc., Roy Juncker, Jr., seconded the motion. The motion passed without opposition or abstention.

DISTRICT 5 – Capital District Law Enforcement Planning District, Inc.

Drusilla Merrick presented (1) application for consideration.

1. J12-5-001, Tangipahoa Parish Sheriff's Office, "*School Resource Officer Program*", \$29,036 (new); Representative: Tonya Norris
Pre-Award Costs – October 1, 2013

Dr. John Ryals, Jr. gave details from the Grant Review Committee meeting concerning issues of using new grant funds for training a new SRO. Dr. Ryals stated that it is a requirement that the SRO be trained, prior to funds being approved. Once the proper training is acquired, the application could be considered, at a future meeting. However, the recommendation at this time from the Grant Review Committee to the JJDP Advisory Board is to table the request.

With no additional discussion, Chairman William “Bill” Landry requested a motion. Dr. John Ryals, Jr. made a motion to recommend that the application for J12-5-001, Tangipahoa Parish Sheriff’s Office, “*School Resource Officer*,” be tabled. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

DISTRICT 7 – Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission

Ronald Lampard presented one (1) application for consideration.

1. J11-7-005, Options for Independence, “*Mental Health Services*”, \$25,524 (new)
Representative: Greg Gleason
Pre-Award Costs – September 1, 2013

Dr. John Ryals, Jr., asked Mr. Gleason for clarification of the type of nurse that would be providing services to the children. Mr. Gleason stated that she was a psychiatric, LPN, experienced in behavioral health.

Dr. Ryals also inquired to the number of children the funds requested included. Mr. Gleason responded that it was 8 patients. Dr. Ryals stated that the Grants Review Committee would like to see goal setting in the area of 25-30 for the amount of funds requested, and asked that the application be revised to reflect target goal increase.

With no additional discussion, Jim Garvey made a motion to recommend approval of the above application for District 7, Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission with special conditions. Dr. Mary Livers seconded the motion. The motion passed without opposition. Julie Calzone and Roy Juncker, Jr. abstained.

Special Conditions – Application to be revised to reflect target goals of 25-30 children.

DISTRICT 9 - Office of Criminal Justice Coordination, City of New Orleans

Maria-Kay Chetta presented two (2) applications for consideration.

1. J12-9-001, Juvenile Regional Services Incorporated, DBA Louisiana Center for Children’s Rights, “*Youth Advocacy Program*”, \$28,927 (new); Representative: Josh Perry
2. J12-9-ADM, City of New Orleans, “*Administrative Funds*”, \$2,346 (continuation); Representative: Maria-Kay Chetta
Pre-award Costs – September 12, 2013

With no additional discussion, Roy Juncker, Jr., made a motion to recommend approval of the above applications for District 9, Office of Criminal Justice Coordination, City of New Orleans. Dr. Mary Livers seconded the motion. The motion passed without opposition or abstention.

DISTRICT 8 – State Level, JABG and Title II Formula Grants Program (JJDP)

Juvenile Accountability Block Grant Program

Kimberly Lax presented one (1) application for consideration.

1. #1373 (JABG), Louisiana Department of Justice, “*Youth Violence Prevention Program*”, \$38,889 (continuation); Representative: Tracy Dahmer-Farris
Pre-award Costs – November 1, 2013

With no additional discussion, Dr. John Ryals, Jr. made a motion to recommend approval of the above application for District 8, State Level, JABG. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

Title II Formula Grants Program

Kimberly Lax presented one (1) application for consideration.

1. #1402 (Title II), Family & Youth Counseling Agency, Inc., “*Governor’s Conference*”, \$35,000 (continuation); Representative: Julio Galan

With no additional discussion, ViEve Martin-Kohrs made a motion to recommend approval of the above application for District 8, State Level, Title II Formula Grants Program. Curtis Hooks seconded the motion. The motion passed without opposition. Albert Galan and Julio Galan abstained.

D. Reports

Katherine Guidry asked the Board to accept the following Reports as presented with some comments and updates (reports included in packet), due to State offices being closed from inclement weather, prior to Advisory Board meeting.

1. Governor’s Conference – Dana Menard reported the Governor’s Conference is tentatively scheduled for April 29th – May 2nd 2014, in Baton Rouge, Louisiana. An update will be provided, when confirmed. Any speaker suggestions for conference should be email gc_dana@earthlink.net
2. Children’s Cabinet Advisory Board – Dr. David Walden stated his report would be deferred to next JJDP Advisory Board Meeting
3. Federal Issues – Vi-Eve Martin-Kohrs advised the next Federal Advisory Board will meet December 9, 2013 in Washington. A full report will be provided at the next JJDP Advisory Board Meeting.
4. Disproportionate Minority Contact (DMC) –Vi-Eve Martin-Kohrs advised a full report will be presented at next JJDP Advisory Board Meeting.

5. Louisiana Office of Juvenile Justice – Dr. Mary Livers briefed the Board on the following matters.
 - a. Bids are on track to go out for the Acadiana facility, with a possible ground breaking ceremony in February, 2014.
 - b. Columbia facility is up and running well. They are experiencing some challenges with retention of staff and working at hiring additional staff.
 - c. Looking to replace the Swanson and Jetson facilities, in the near future, and considering possible funding sources.

Dr. Livers also mentioned that Judge Patricia Koch was duly recognized for receiving the Office of Juvenile Justice, Champion of Juvenile Justice Award.

6. Juvenile Justice Federal Programs – Katherine Guidry apprised the Board with the outcome of the recent meeting on Louisiana Going to Scale with JDAI (Juvenile Detention Alternatives Initiative). On November 7th and 8th, 2013, Ms. Guidry, along with representatives from JDAI Parishes of Caddo, Calcasieu, Jefferson, a representative from Louisiana Office of Juvenile Justice (LA OJJ) attended the JDAI meeting in Atlantic City, New Jersey on expanding JDAI statewide. There was a positive outcome from the meeting to determine the next steps which includes (1) A planning meeting is scheduled for December 4, 2013 at 9:30 a.m. at the Office of LCLE, to include LA OJJ representatives and JJDP Advisory Board members and (2) Meet with Executive staff of LCLE and OJJ to have further discussion and exchanging of ideas on moving forward statewide.

Ms. Guidry reminded the Board's commitment that the 20% Disproportionate Minority Contact (DMC) funds will fund the DMC Statewide Assessment. The Study is entering the 4th and final phase. After Phase 4 is completed, the Board agreed to keep the 20% DMC allocation at the state level since the state will be required to address programs based on the FY 2013 State Plan recently submitted.

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) stated that the state needs to use the DMC funds into programs, once the DMC study is completed. Ms. Guidry said there are available funds from different years that will need to be addressed; Year 2011, \$86,000, Year 2012, \$83,000, and Year 2013, \$40,000. The usage of the FY 2011 and FY 2012 will be based on OJJDP approving an extension on the grant period which ends September 30, 2014.

Ms. Guidry further commented that the JDAI committee would like the JJDP Advisory Board's input and recommendations, not only to address the requirements set by OJJDP, but also the State's commitment to assist in moving the JDAI Initiative statewide.

Request for Approval – Ms. Guidry asked the Board to approve the FY2011, FY2012 and FY2013, 20% DMC allocations to help move the JDAI Initiative forward and to remain in compliance the DMC efforts. She said that as long as we are addressing one

of the nine contact points to be tracked, where there shows a disparity of DMC, and addressing where we can make a difference, we will be meeting the requirements.

Approval of JJDP Advisory Board – With no further discussion, Roy Juncker, Jr. made a motion to approve the 20% DMC funds for the years, 2011, 2012 and 2013, toward the DMC effort, with specific programming to be determined at a later date. The motion passed without opposition or abstention. Dr. Mary Livers seconded the motion. The motion passed without opposition or abstention.

E. Other New Business

1. DMC Assessment Study Update – Carle Jackson provided an update of the Phase 4 DMC Study which will include Tier 4 the remaining parishes in the lower central and southern regions of the state. Mr. Jackson stated that a request for sole source approval has been submitted to the State's Office of Contractual Review Board.
2. Sentencing Juveniles as Adults – Dr. Mary Livers wanted to bring awareness to the Board on a national issue concerning juveniles held in adult jails until court dates. Although, this is not an issue in Louisiana at present, there would be advantages to educate ourselves moving forward.
3. Coalition for Juvenile Justice (CJJ) Annual Membership – Kathy Guidry advised the Board if they wanted to continue the CJJ membership. She said that if paid prior to year-end (December 31, 2013) the cost would be discounted by 5%; thus paying \$4,750 instead of \$5,000. Payment would be made from the Board's allocation.

With no further discussion, ViEve Martin-Kohrs made a motion to approve and pay CJJ annual membership renewal at the discounted rate of \$4,750. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

4. Next Meeting: March 19, 2014 – Holiday Inn South, 9940 Airline Hwy, Baton Rouge, LA 70816 (phone: 225-924-7021).

Adjourn

There being no further business, Curtis Hook mad a motion to adjourn the November 13, 2013 JJDP Advisory Board Meeting. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention at 11:11 a.m.

Submitted by: Roxanne Langston